

PC T&E Web Suite

by Olympic Systems

Streamline Your Entire Time & Expense Process

Proper Time and Expense Management is essential for any Project Based Business to ensure accurate Accounting, Time Tracking, Expense Reporting and Client Billings.

The Project Cost Web Suite is a comprehensive set of web based tools designed to make the collection, review and approval of transactions Fast, Accurate and Efficient.

User Selects Favorite Entry Options:

Select tabs to view Month, Week, Day, or Transaction detail view.

Project Task	Sun 2	Mon 3	Tue 4	Wed 5	Thu 6	Fri 7	Sat 8	Week Totals
Aaron Fitz Support		1.25	5.00	1.00	3.00	1.00		11.25
Help Desk Support								
Alton Mfg ERP		6.25	3.00	7.00	5.00	7.00		28.25
Day 1 - Kick Off								
Hours		7.50	8.00	8.00	8.00	8.00		39.50
Expenses								

Options for Foreign Currency and Credit Cards.

Quantity	Unit Amount	Extended Amount	Orig Unit Amount	Orig Extended Amount
1.00		\$182.18	135.00	135.00
1.00		\$218.62	162.00	162.00

Management Approvals:

Assign Managers to Projects and/or People - providing the ability to monitor all aspects of the project. Transactions made in error can be returned to the worker for correction with email notices.

Date	Project	Task	User	Pay Code	Sub Cost C	Quantity	Unit Price	Extended
3/5/2014	Aaron Fitz Support	Help Desk Support	Adam Barr	HOURL	None	1.00	\$130.00	\$130.00
4/2/2010	Aaron Fitz Support	Help Desk Support	Idhuchanan	SALY	None	4.00	\$185.00	\$740.00
4/1/2010	Aaron Fitz Support	Back Up Database	Lbonfaz	SALY	None	8.00	\$125.00	\$1,000.00
3/31/2010	Aaron Fitz Support	Back Up Database	Lbonfaz	SALY	None	8.00	\$125.00	\$1,000.00
3/28/2010	Aaron Fitz Support	Help Desk Support	Lbonfaz	SALY	None	8.00	\$125.00	\$1,000.00
3/28/2010	Aaron Fitz Support	Help Desk Support	Idhuchanan	SALY	None	1.00	\$185.00	\$185.00
3/26/2010	Aaron Fitz Support	Terms	Fidderman	EXP	None	1.00	\$15.25	\$15.25

- **Record Time**

- Eliminate Paper Time Cards
- Improve Speed and Accuracy
- Unlimited Cost & Billing Rates

- **Record Expenses**

- Foreign Expense Transactions
- Company Credit Card Reporting
- GST/VAT Assignments
- Attach Scanned Receipts

- **Download Credit Card Statements**

- Manage Use & Reporting

- **On-Line T & E Approvals**

- Approve or Reject Transactions with a Click of the Mouse

- **On-Line Invoice Approvals**

- Managers Review & Approve Billings From Web Suite

- **Seamless Integration**

- To GP Payroll
- To GP Accounts Payable
- Export to Payroll Service

- **Security & Permissions**

- Set Access Rights & Duties by User, Group, Project or Task

- **Track All Entry & Changes**

- Audit Tools Track New, Modified or Deleted Project Transactions

- **Electronic Rejections**

- Rejected Records are returned to the Worker for Corrections

- **User Defined Reason Codes**

- Unlimited User Defined Reason Codes

- **Support DCAA Audit Rules**

- FAR 31.201-4 & FAR 37.115-2

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